

CGYFL Concession Coordinator

Dedication

The Concession Coordinator must give up personal time and attend meetings that benefit the players and football program. He/She generally has excellent organizational and communication skills needed to work alongside all other board members. The Concession Coordinator is part of the fundraising committee.

Duties

The Concession Coordinator shall be responsible for the direction and maintenance of the league's concession program.

The Concession Coordinator shall solicit support and create a team of volunteers as appropriate to successfully execute the league concession program.

The Concession Coordinator shall provide regular status reports to the board members.

The Concession Coordinator shall maintain and provide a weekly inventory of all concession items to the league treasurer.

The Concession Coordinator will coordinate purchases of concession items with the league treasurer and will provide league treasurer with all receipts and invoices.

The Concession Coordinator will need board approval for all purchases.

The Concession Coordinator will be responsible for the security and maintenance of the concession stand.